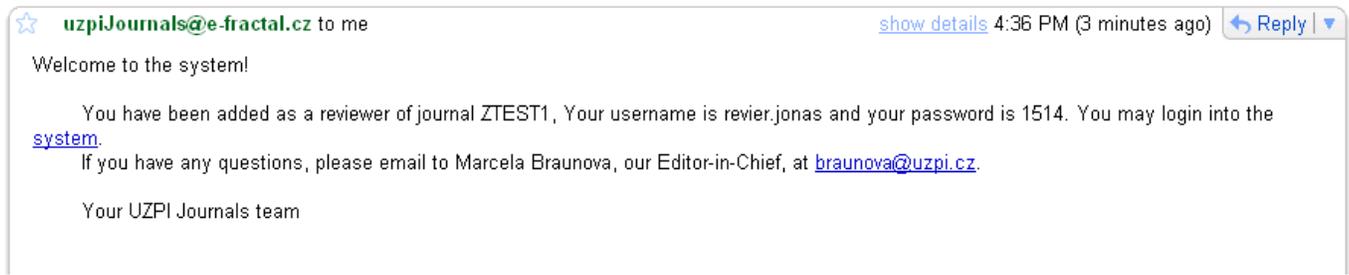


IALE Journals system: Guide for reviewers

Receiving and Responding to an Invitation

As a reviewer, you will be notified by email of an invitation to review an article. Text of the email can be customized by the journal, so its appearance may vary.

Firstly, you will receive a welcoming e-mail containing your system user name and password.



Then, you will receive an e-mail about the article you are asked to review.

In this e-mail, there is a hyperlink that will directly take you into the IALE Journals System. Please follow this link and pick one choice from those that are listed there. The reviewing process will continue depending on this choice.

Scientific Journals IAFI - Windows Internet Explorer

http://localhost:8050/lectorChoice?_s=ADlxIPOPVYcUJYcX&_k=dheuOzmA

Soubor Úpravy Zobrazit Oblíbené položky Nástroje nápověda

Scientific Journals IAFI

Stránka Nástroje

Dear Jonas Revier,

Our database indicates that you may have the expertise to review the following manuscript: No. **11/2008-ZTEST1**

Author: ZTEST1 AUTOR
Title: *Effect of UV ray on betacaroten of cherry tomatoes*
Abstract:

We would like to obtain your permission to send the manuscript to you. If you like, you may download the text file and attachments right from here:

 **Text file:** [document.doc](#)

Attachments:
 none
[table1.csv](#)
[figure.JPG](#)

Original attachments
Original tables
Original figures

If you are unable to review the manuscript, we would appreciate your suggestion of another qualified expert.

Please, check below which method you would prefer in receiving your review materials.

Yes, I will be able to review the manuscript. Do not send it, I will download it from the links above.
 Yes, I will be able to review the manuscript. Please send by mail. My mailing address is correct (Vinohradská 174).
 Yes, I will be able to review the manuscript. Please send by e-mail. My e-mail address is correct (Vinohradsg@gmail.com).
 No, I cannot review the manuscript, but I suggest the following experts: (Please include affiliation, e-mail, if possible.)

Jonas Revier is no longer at this location but can be reached at the following e-mail:

Submit choice

By choosing any of the first two options, you agree to reviewing of the article. You should download all article parts, if you choose the first option.

If you do not wish to review the article, please choose third option, and we ask you to suggest other reviewer(s) that might be willing to cooperate with us.

After making your decision, please click on the "Submit choice" button.

Logging in and submitting review

After you have your review ready, please login to the system by using the same hyperlink from initial email.

When you are successfully logged in, you should see a screen like one on a next figure



There are two tabs at the top of the screen:

Articles Tab

Here you see a list of articles that await your review.

User's history Tab

Here are listed all your actions you have ever done with the system.

Reviewing the article

To review an article, go to the Article Tab, and click on the article's title. A new screen appears.

You will see two tabs here: Detail and Reviewer's response. You can see (and download) the article from the Detail tab.

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http://localhost:8050/login?_s=kfKUUGWfKqQIBwkF&_k=rtPPQMqu

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Detail Reviewer's response

TEST1(ZTEST1)

Manuscript No. 11/2008-ZTEST1
 Author(s): ZTEST1 AUTOR, John Brown
 Abbreviated Title: Effect of UV ray on betacaroten of cherry tomatoes

Recommendation

Publish

- as Original Paper
- as Short Communication
- as Review

without change

- after minor revisions
- after major revisions and a second review

Do not publish for the following reason(s)

- not in line with the scope of subjects published in the journal
- does not present any new knowledge
- the methodology is not suitable
- deficiencies in the interpretation of results are serious
- for another reason

Summary Rating	EXCEL	GOOD	FAIR	POOR
Originality	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Technical quality	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Clarity of presentation	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Importance to field	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Language quality	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Citations	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Conciseness	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Completeness	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
International relevance	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Scientific merit	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Comment on the article:

[Add attachment](#)

If you think the article should be published, please check "Publish" option, and then pick a form in which it should be published and possible revision recommendation.

If, on the other hand, you think that the article should not be published, please choose option "Do not publish" and choose the reasons why it would not be appropriate to publish the article.

Either way, please fill in the Summary Rating. After that, you can make additional comments on the article for executive editor. In case that you made your notes to the manuscript itself, you can upload it with your comments by clicking on the "Add attachment" button. Executive editor will summarize your changes, so that your review will remain anonymous to the author.

After you are finished with the form, click on the "Submit" button.